

	MISSOURI DEPARTMENT OF HEALTH AND SENIOR SERVICES CHILD AND ADULT CARE FOOD PROGRAM	ISSUED	REVISED	CHAPTER	SECTION
	CHILD CARE CENTERS POLICY & PROCEDURE MANUAL	3/91	1/15	9	9.1
CHAPTER Chapter 9. The Monitoring Visit		SUBJECT Areas Which Will Be Monitored			

The purpose of the monitoring visit is to ensure that the provider is operating the program in accordance to the CACFP regulations and to provide technical assistance in any areas relating to the CACFP. Regulations require that all institutions will be reviewed at least every three years.

Records maintained by the provider serve as a basis for verifying compliance to program regulations. The areas and records which will be reviewed are as follows:

- Meal Count Verification
- Daily Attendance Records
- Meal Service Compliance
- Meal Service time within the requirements of Section 7.9 and approved on the Center Information Sheet
- For-Profit Eligibility (Title XX or Free and Reduced, if applicable)
- Licensing Information
- Enrollment Numbers
- Income Eligibility Forms
- Non-Profit Food Service Verification
- Civil Rights Compliance
- Food Service Safety and Sanitation Procurements
- Other Required Documentation